



NOVEMBER REPORT

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Title of Reporting Officer: Programme Coordinator
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Summary of Activities Implemented

The Kaduna State (BMGF) Data Lab Project

In preparation of the Data Lab Project, a third tranche of procurement based on counterpart funding from Kaduna was concluded, with 39 computers, equipped with necessary software given to the Kaduna State Planning and Budget Commission to enhance productivity of staff.

NFTI team attended the annual Nigerian BMGF partners meeting which took place from 27th to 30th November 2018. The meeting was aimed at considering new ways of working together, creating opportunities to share information, learn from each other, foster transparency and also understand strategies in engaging stakeholders in the country.

A draft building plan for the data Lab structure has been developed for the state's approval, and the terms of reference (TOR) for the engagement of subject matter expert (SME) in health has been finalized.

Other Activities

Another important organizational effectiveness milestone to track was the registration to regulatory bodies, NFTI initiated NGO registration process with the Federal Ministry of Budget and National Planning & Kaduna State Planning and Budget Commission. These registrations are necessary to formally recognize NFTI as a Non-Governmental Organization working in areas of interest across indicated states of the country. NFTI during the month of November, was also able to start the process of acquiring tax exemption certificate from the Federal Inland Revenue Service (FIRS).



Natview Foundation for Technology Innovation also finalized and adopted the institutionalization of all the internal policies developed. The financial management and control, procurement and outsourcing subject matter expert policies are currently being implemented in the organization.

Living Lab Project

Stakeholder engagement commenced during the month, with letters sent to both state and LGA actors to inform them of the research and appeal for their needed support. Letters were sent to Kano State Ministry for Rural and Community Development, Kano State Ministry for Local Government, Kano State Ministry of Health and the intervention LGA; Warawa Local Government Area. One on one meetings also held with the NFTI-GS team and the Kano State Hon. Commissioner of Health, Kano State Hon. Commissioner of Rural and Community Development, Member, State House of Assembly representing Warawa LGA, to intimate them on the project and what it aims to achieve. All stakeholders engaged were excited about the project and request NFTI-GS carry the state and LGA along, including sharing findings and other recommendations.

NFTI-GS team during the period under review submitted a proposal to the Health Research Ethics Committee of Kano State Ministry of Health for review and ethical approval to conduct the research.

Community engagement meetings with intervention communities (Kurna Yan Daci and Dakata) and other activities continued through the month. Discussions with the communities on community ownership of the project; maintenance of the water system and sustainability strategies were made. The communities identified possible challenges, and made recommendations in the design and implementation of the intervention.

A preliminary geophysical survey to identify the availability and depth of water in the intervention communities (Kurna Yan Daci and Dakata) was done, with a comprehensive report submitted, showing the recommended depth and location to drill the borehole. NFTI was able to engage an architect to sketch the borehole with all the components and specification needed to guide interested contractors.



The preliminary geophysical survey report guided the development and finalization of tender for the construction of the borehole. The NFTI procurement process was agreed to be implemented in advertising the tender, to ensure equal opportunity for all and value for money, while also eliminating reputational risk for both organizations.

Data collection processes started with the design of data collection tool, field testing of the tool and tool review to capture key focus areas of research. The tool was finalized and uploaded on Open Data Kit (OKD) for testing, training of enumerators and baseline data collection.

Key Achievements

- NFTI Signed an MoU with Kaduna State Government on 20th November 2018 on the implementation of the Data Lab Project/ Center of Excellence
- NFTI team attended the Nigerian BMGF partners meeting from 27th to 30th November 2018

Lessons Learnt

- Government ownership is critical to ensuring the achievement of desired impact/results on the implementation of the Data Lab Project. In this regard, it is important that the state is identified as the key driver of the project rather than NFTI. NFTI should focus on providing backend support, technical backstopping and hand holding to PBC and KDBS.

Recommendation

- NFTI should work closely with KDBS in the implementation of the Data Lab Project. NFTI should build the capacity of KDBS staff to drive the process.
- For the Living Lab Project, the water committee that would be set at the community level should be inclusive. There should be representation from all settlements linked to the intervention communities, and a representation of other groups such as PLWD, youth, women etc.



Planned activities for next month

Data Lab

- Identify and engage Health SME for the data lab project
- Inaugurate TWG and begin stakeholder engagement with all relevant stakeholders
- Setup a procurement advisory committee (PAC) at KDBS review and finalize data lab plan
- Initiate procurement process for the construction of the lab

Living Lab

- Continue community and stakeholder engagement with beneficiary communities and key state and LGA actors
- Review tender submissions and award contract for construction of borehole
- Obtain HREC approval and
- Collect and analyze baseline data

Other Activities

- Finalize and orient staff on NFTI policies and procedures
- Update all financial and programme records
- Follow up on federal and state registrations